



*To know Christ and to make Him known*

# Volunteer Application

National Services Center • Glen Eyrie Group • NavPress

Date \_\_\_\_\_

Name \_\_\_\_\_ Spouse \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ E-mail \_\_\_\_\_

Position/area interested in \_\_\_\_\_

Referral Source  Friend  Relative  Walk-in  A Navigator (name) \_\_\_\_\_

Are you 18 years of age or older?  Yes  No Birthday \_\_\_\_\_ (month/day)

Do you know anyone who works at The Navigators?  Yes  No Name \_\_\_\_\_

Have you ever been convicted of a criminal offense (felony or misdemeanor, except for minor traffic violations)? Please refer to Instruction page for Volunteers (page 2) before answering.  Yes  No

If you have been convicted of such an offense, please describe the circumstances, including nature of offense, date, court where conviction was entered, and any other relevant information.

\_\_\_\_\_  
\_\_\_\_\_

Please share any previous involvement with The Navigators, including employment. \_\_\_\_\_

Please list any information or experience relevant to a volunteer position, e.g., talents, interests, abilities (including foreign language), occupational experience, volunteer experience, experience with a Christian organization, etc.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Why would you like to be involved as a Navigator volunteer? \_\_\_\_\_

List three of your strengths. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

List two areas where you would like to improve. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

List three events/accomplishments in your life that you have found fulfilling. (Exclude marriage, having children, and graduation from college.) Examples: 1) I took care of our horse one summer when I was ten. 2) I've managed a chain of grocery stores for the past four years. 3) I taught a beginners art class to a group of sixth graders.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Instructions for Volunteer Application Form

(Question Regarding Criminal Offenses [page 1])

Please read ALL instructions below before completing this question.

1. Please answer each question “yes” or “no.” If you answer a question “yes,” attach a written statement with the information requested beneath the question. For volunteers recruited from and assigned to work in Colorado, you will need to answer “yes” if you have entered into a plea agreement, including a deferred sentence or deferred judgment arrangement, in connection with a criminal charge.
2. If a conviction or other criminal proceeding is the subject of a record that has been sealed, annulled, erased or expunged by court order or by law, you may answer the question “no.”
3. A criminal record may not automatically be a bar to volunteer service, and factors such as your age at the time, seriousness and nature of the violation, time elapsed, and subsequent rehabilitation may be taken into account. If any such factors apply to your response to question 1, please describe them in your written statement.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

## Skills Checklist

### The Navigators' Volunteer Department

Thank you for your interest in volunteering for the Navigators. Please look through the following inventory and check the areas in which you are skilled (and have an interest to volunteer). If a special need arises, you may be asked to assist in the area of need. This list does not cover every area of service, so please let us know of any additional skills you may be able to use here.

- |  |  |
|--|--|
| <input type="checkbox"/> Hosting—Workshops/Events  | <input type="checkbox"/> Audio-Visual technical assistance |
| <input type="checkbox"/> Tea assistance/service (lifting required)   | <input type="checkbox"/> Computer graphic design           |
| <input type="checkbox"/> Set up for conferences (able to lift 50 lbs.)                                       | <input type="checkbox"/> CAD Design                        |
| <input type="checkbox"/> Tour guide of the Castle  | <input type="checkbox"/> Gardening                         |
| <input type="checkbox"/> Tour guide of the Glen gardens  | <input type="checkbox"/> Lawn care/Landscaping             |
| <input type="checkbox"/> Foreign Language: _____   | <input type="checkbox"/> Tree trimming                     |
| <input type="checkbox"/> Singing   | <input type="checkbox"/> General building maintenance      |
| <input type="checkbox"/> Musical Instrument: _____   | <input type="checkbox"/> Painting                          |
| <input type="checkbox"/> Dining room set-up and serving  | <input type="checkbox"/> Wallpapering                      |
| <input type="checkbox"/> Dishwashing   | <input type="checkbox"/> Construction                      |
| <input type="checkbox"/> Food preparation  | <input type="checkbox"/> Plumbing                          |
| <input type="checkbox"/> Housekeeping  | <input type="checkbox"/> Welding                           |
| <input type="checkbox"/> Laundry   | <input type="checkbox"/> Electrical work                   |
| <input type="checkbox"/> Sewing  | <input type="checkbox"/> Stone masonry                     |
| <input type="checkbox"/> Room decoration or flower arranging   | <input type="checkbox"/> Tuck Pointing                     |
| <input type="checkbox"/> Computer skills—data entry, word-processing, database<br>(i.e. Word, Excel, Access) | <input type="checkbox"/> Carpentry                         |
| <input type="checkbox"/> Filing/Collating  | <input type="checkbox"/> Upholstery Repair                 |
| <input type="checkbox"/> Typing _____ WPM  | <input type="checkbox"/> Leaded glass repair               |
| <input type="checkbox"/> Making phone calls  | <input type="checkbox"/> Appliance repair                  |
| <input type="checkbox"/> Bookkeeping/Accounting  | <input type="checkbox"/> Auto maintenance/repair           |
| <input type="checkbox"/> Bookstore—stocking, shelving, inventory   | <input type="checkbox"/> Equipment repair                  |
|  | <input type="checkbox"/> Heavy equipment operator          |

Other Skills: \_\_\_\_\_

Physical Limitations: \_\_\_\_\_

# References

List the names and addresses of three people you would like us to contact. Do not include relatives.  
If you have prior volunteer experience, please include a reference from that organization.

Name	Relationship	City	State	Telephone

Pastor/Spiritual leader (someone familiar with your Christian walk): \_\_\_\_\_  
 \_\_\_\_\_ Phone: \_\_\_\_\_

Local church/fellowship: \_\_\_\_\_  
 Any specific responsibilities? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

# Education

	High School	College	Graduate
Years completed	9 10 11 12	1 2 3 4	1 2 3 4

Diplomas and/or degrees: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

# Spiritual Background

Briefly describe your walk with the Lord.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Volunteer Qualifications

1. **Commitment to Christ.**

A volunteer must be an evangelical Christian with a personal relationship with Jesus Christ.

2. **Commitment to the local church.**

We will ask volunteers not to partner with The Navigators until their obligations to their church have been met.

3. **Commitment to The Navigators.**

The Navigators seeks to provide solid, scripturally based guidance and information that is realistic in our high-pressured world. Therefore, a volunteer must agree with The Navigators' commitment to helping people to know Christ and to make Him known.

4. **Commitment of time.**

The amount of time required will vary greatly depending on the position and the volunteer, but a volunteer must be able to make an adequate commitment.

5. **Commitment to a Christian lifestyle.**

A Navigator volunteer must be a representative of Christ, both in public and private life.

6. **Commitment to teamwork and assigned duties.**

A volunteer must be willing to cooperate with The Navigators' volunteer program supervision and be responsible for agreed-upon time schedule and tasks.

7. **Commitment to be a "true" volunteer.**

A volunteer must understand and agree that his or her motivation for volunteering is to advance the cause of Christ without any expectation of pay, special recognition, employment, or compensation.

# Statement of Faith

- We believe that the Scriptures of the Old and New Testaments are inspired by God and inerrant in the original writings and that they are of supreme and final authority in faith and life.
- We believe in one God, the Creator, eternally existing in three persons: Father, Son, and Holy Spirit.
- We believe that Jesus Christ was begotten by the Holy Spirit and born of the Virgin Mary; and that He was and remains true God and true man.
- We believe that God created Adam and Eve in the divine image; that they sinned and thereby incurred not only physical death but also spiritual death which is separation from God; and that, as a result of Adam's sin, all human beings are now born with a sinful nature and stand guilty before God.
- We believe that the Lord Jesus Christ died for our sins according to the Scriptures, as a representative and substitutionary sacrifice; and that all who believe in Him are justified on the ground of His shed blood.
- We believe in the resurrection of the crucified body of our Lord, in His ascension into Heaven, and in His present life there for us as High Priest and Advocate.
- We believe in the blessed hope of the personal and imminent return of our Lord and Savior, Jesus Christ.
- We believe that all who by faith receive the Lord Jesus Christ are born again of the Holy Spirit and thereby become children of God.
- We believe that the Holy Spirit indwells and gives spiritual life to all believers, enables them to understand biblical truth, empowers them for godly living, and equips them for service and witness.
- We believe in the bodily resurrection of the just and unjust, the everlasting blessedness of the saved and the everlasting punishment of the lost.

*To know Christ and to make Him known*

I affirm that all information provided on this application is true and complete to the best of my knowledge and belief. I acknowledge that, if any information provided on this application is inaccurate or incomplete, for whatever reason, The Navigators may refuse to consider me, or if I am selected for the volunteer program, may discontinue the opportunity.

I authorize The Navigators, and its employees, agents, and representatives, to conduct a reference and background check and criminal record check concerning me as deemed appropriate by The Navigators. I generally release The Navigators and its employees, agents, and other representatives from any and all claims, damage, and liability that might arise out of inquiries and statements made concerning me in connection with such reference, background, and criminal record checks. I hereby request that any and all of my former employers, supervisors, co-workers, volunteer organizations with which I have worked, references, educational institutions, Navigator staff, and others who may have had an affiliation with me, provide information concerning me as requested by The Navigators. I also hereby generally release all such persons and entities from any and all claims, damage, and liability that might arise from making statements or providing information concerning me to The Navigators in connection with its reference, background, and criminal record checks.

If approved for a volunteer position with The Navigators, I will fully accept and adhere to the Statement of Faith, mission statement, and religious, spiritual and moral policies, principles, and standards of The Navigators.

**I UNDERSTAND THAT THIS VOLUNTEER APPLICATION DOES NOT CONSTITUTE AN OFFER OF EMPLOYMENT AND THAT IT DOES NOT CREATE, NOR IS IT INTENDED TO CREATE, A CONTRACT OF EMPLOYMENT.**

**I UNDERSTAND THAT VOLUNTEER SERVICE WITH THE NAVIGATORS IS TERMINABLE AT WILL, WHICH MEANS THAT VOLUNTEER SERVICE WITH THE NAVIGATORS CAN BE TERMINATED AT ANY TIME, BY THE NAVIGATORS OR BY ME, WITH OR WITHOUT PRIOR NOTICE, WARNING, OR DISCIPLINARY ACTION, AND FOR ANY OR NO REASON, WITH OR WITHOUT CAUSE.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant